



**Erasmus Mundus External Cooperation Window
BASILEUS PROJECT**

**CONTRACT FOR (POST-)DOC/STAFF
Academic year 2009-2010**

IDENTITY OF THE EXCHANGE PARTICIPANT

Name : **First name :**

Gender : ☐ F ☐ M

Date of birth : / /

Nationality :

Email address:

Residence address at the host university:

Name of the bank :

Bank account number:

IBAN number: -

BIC/SWIFT code: -

Doctoral status

Year of enrolment to PhD:

Research group:

Post-doctoral status

Year:

Research group:

Academic staff status

☐ Professor ☐ Director ☐ Central services ☐ Other

Name of the department/service:

HOME INSTITUTION

Name of the institution: Country:

Name of the department:

Name of the contact person:

Email address:

HOST INSTITUTION

Name of the institution: Country:

Name of the department:

Name of the contact person:

Email address:

(Post-)doctoral scholar

Research subject:

Exchange language:

Academic staff

TEACHING

Level: ☐ Bachelor ☐ Master ☐ doctorate ☐ post-doctorate

Course language :

Other exchange activities:

- ☐ Modularization of courses and ECTS
- ☐ Recognition of studies and qualifications
- ☐ Quality assurance procedures (evaluation of courses and students)
- ☐ Joint degrees
- ☐ Doctoral schools
- ☐ Internationalisation of education (international relation offices, project design and project management)
- ☐ University-labour market relationship
- ☐ Others:

Exchange language:

EXCHANGE PERIOD

Number of days spending on the exchange, excluding travel days:

Exchange period:days from/...../200... until/...../200...

FINANCING

For the (post-)doctoral scholar/academic staff governed by this agreement, the EU institution concerned undertakes to finance eligible expenditure and scholarships in accordance with the financing rules established by the European Commission.

The (post-)doctoral scholar/academic staff will receive a scholarship:

- For academic needs only: to perform studies, research or training
- For the period he/she is abroad: starting on the day of arrival (according to ticket) and never later than date of departure. The maximum number of months is indicated in the selection news.
- Attention: for periods outside of academic semesters (holiday periods): candidates can only receive a scholarship if there is an academic activity (research, language courses, thesis,...) and this can be proven.

The undersigning commits him/herself to reimbursing the partially received grant:

- if he/she withdraws from the project without a justified reason, except in case of force majeure (which means reasons out of control of the student or the project): in this case the scholar/staff member is only entitled to subsistence fee for the months actually spent abroad. An official letter has to be sent by the student to the Basileus Secretariat officially stating the reason of withdrawal.

The (post-)doctoral scholar/academic staff member declares that he/she will not gain another grant of the European Commission for the same period. He/she will use the scholarship to cover costs that are related to the support of the organisation of this mobility flow. He/she commits him/herself of returning to his/her home institution after the end of the exchange period.

In case of irregularities the grant should be reimbursed within 30 days upon return in the country of origin. If the scholar/staff member fails to do so additional banking fees and interests will be charged or juridical steps will be taken. The grant, funded by the European Commission includes: subsistence allowance: doctoral scholar: 1500 €/month, post-doctoral scholar: 1,800 €/month, academic staff: 2,500 €/month

IMPORTANT

The undersigned will provide the following documents to the EU institution concerned:

- the evaluation form
- the boarding pass and/or ticket
- TG2: invoice to prove travel costs and invoice to prove insurance cost

THE EU INSTITUTION CONCERNED	(post-)doctoral scholar/staff
Name: Professor Ksenija Turković, Ph. D.	Mention: "read and approved"
Function: vice rector for international cooperation	Name:
Date:	Date:
Signature and stamp of the institution	Signature

Made in duplicate: 1 original retained by the EU institution concerned during 5 years, 1 original retained by the (post-)doctoral scholar/staff member